Finding Library Resources (Graduate Student Orientation)

Jan Whitfield
Charles W. Chesnutt Library

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Graduate Students Orientation 2015

Finding Chesnutt Library Resources: Books, Articles, Videos and Websites

Mrs. Jan Whitfield, Head of Public Services
jwhitfield@uncfsu.edu
910-672-1750
Charles W. Chesnutt Library: 24x7 Access

- Assistance Through Chat, E-Mail, In-Person, Class, Over the Phone and By Appointment
- Over 360,000 Print Book Titles and over 170,000 E-Book Titles
- Over 1,040 Current Print Periodical Titles
- Access to over 11,600 Full-Text Electronic Journal Titles through NC Live
- Laptop and iPad Checkout.
- Group Study Rooms with Flat-Screen TVs on the 2nd and 3rd Floors
- Dells on 1st and Macs on 2nd Floor
Reference Department
1st Floor of Chesnutt Library

- Staffed by professional librarians (M.L.S.).
- Assistance with using reference materials, the online catalog, electronic databases, and basic Internet searching.
- Assistance with finding books, journal articles, media items and relevant Web sites.
- Computer Lab Area with Seventy-plus (70+) computers with Microsoft Office 2010 and 2013; Internet capabilities; and four B&W printers, one color.

Regular Library Hours
Library Hours are Extended During Midterms and Finals
Monday through Thursday 7:45 a.m. until 12:00 a.m.
    Friday 7:45 a.m. until 10:00 p.m.
    Saturday 8:00 a.m. until 5:00 p.m.
    Sunday 2:00 p.m. until 11:00 p.m.
FSU Home Page: http://www.uncfsu.edu

For Chesnutt Library
“My Library Record”
Allows You to Verify that You are Affiliated with FSU and Gives You Off-Campus Access to Materials through the Library’s Website

- Access Article and Information Databases
- Access E-Books
- Access Electronic Course Reserves
- Renew Books Online
- See Any Fines or Charges
- Request Articles and Loans of Books through ILLIAD, Our Interlibrary Loan System
Found on Library’s Home Page, My Library Record

- Sign In By Entering YOUR NETWORK USERNAME (First Part of Your Email Address; Everything Before the @ symbol)
- Enter YOUR NETWORK PASSWORD.
- Click on Sign In
Click on “My Library Account” to See What You Have Currently Checked Out, Due Dates, Charges and Holds.
“My Fayetteville State University Account” Will Show Your Current Contact Information. A Copy of This and Your Bronco ID Card or Driver’s License Will Allow You to Check Materials Out of the 16 Other UNC System School Libraries and Use Their Databases On-Site.
Requests are processed daily, Monday through Friday. Most requested items are received within one week (1 to 7 days) of the date of your request. Some items may take longer if they cannot be obtained locally (2 to 3 weeks).
You Can Then Submit Your Requests Online. You Can Obtain Books, Articles and Dissertations from Other Schools, Usually at No Cost.

Welcome to ILLiad, Chesnutt Libraries new automated, paperless Interlibrary loan system for FSU Students, Faculty, and Staff.

How to use ILLiad:

New Users

- Go to the ILLiad Logon/Registration link on the left sidebar. New ILLiad users click on the "First Time Users" link and register with the ILLiad system. Select an ILLiad username of your choice (hint: choose something you are already using to make it easier to remember). It is recommended you use your FSU ID number as your password. Record your ILLiad username and password for future use.

Registered Users

- Registered ILLiad users go to the ILLiad Logon/Registration link and log on to ILLiad to:
  - place requests for ILL material
  - check the status of request at any time
  - view the history of all your requests
  - renew book requests (if renewable)
  - retrieve articles electronically (if available)

See Interlibrary Loan Guidelines [PDF]
On Library’s Home Page, Choose About the Library Tab, Then Library Departments, Then Reference, Then Reference Shelf of Helpful Websites

There are Several Reference Shelf Websites That Can Be Useful, Like the Statistical Sources
Avoid Plagiarism  Cite Your Sources

PRINT RESOURCES

- **Chicago Manual of Style** 16th ed. - Ref Z 253 .U69 2010
- **Publication Manual of the American Psychological Association** (APA) 6th ed. – Ready Ref BF 76.7 .P83 2010
- **A Manual for Writers of Term Papers, Theses and Dissertations** (Turabian) 8th ed. - Ref LB 2369 .T8 2013

ONLINE RESOURCES

- **American Psychological Association**, Ohio State University Libraries
- **APA Style (6th) Quick Guide**, Dalhousie University Libraries
- **Chicago Manual of Style**, Ohio State University Libraries
- **Citation Builders** at North Carolina State University and University of North Carolina @ Chapel Hill
- **Citation Machine, Landmark**, Assists with creating citations in APA, MLA, Chicago, Turabian and Harvard.
- **MLA Style (7th) Quick Guide**, Dalhousie University Libraries
LibGuides Page Can Provide Additional Helpful Resources, Like the Citation Guides and Educational Leadership.
How to Cite - Guide to Citing Sources in Your Research Paper
by LaTasha Jones - Last Updated May 21, 2015

This guide lists selected Style Manuals, Citation Guides and other tools for citing both print and electronic/web sources in your work. Chesnutt Library also provides access to RefWorks, a web-based bibliography manager which automatically formats papers.
This Guide Contains Information on RefWorks, a source free to FSU Affiliated Persons that can help in managing your references and putting them in different citation styles such as APA, MLA or Chicago.
RefWorks

RefWorks is a web-based citation manager - A system that allows you to create, search and maintain your own personal citations database. These citations can then be easily inserted in research papers, and can be automatically added to bibliographies.

Last Updated: May 22, 2012 URL: http://libguides.uncfsu.edu/content.php?pid=215165

Citing your Sources

Tip sheets for using RefWorks:

- Creating Annotated Bibliographies in RefWorks
- RefWorks Quick Start Guide

Footnotes For Your Papers the Easy Way!

RefWorks is a service that allows you to archive journal articles and other resources that you found interesting and export the footnotes, endnotes and/or bibliography in virtually any format (APA, MLA) you choose. Click on the links below for a brief video on how to use it here at FSU. This is a free service for all Fayetteville State University students, staff and faculty. Sign up and Login create an account at http://tinyurl.com/6n7agx8

- RefWorks How To Tutorial
- RefWorks Basics Tutorial
- YouTube Video Tutorials
- RefWorks Direct Export Partners

RefWorks

What is RefWorks?

RefWorks is a web-based bibliographic citation manager assisting you to organize your research. You can collect, save, and organize bibliographic citations to journal articles, books, web sites and other sources that you have found during your research. It allows you to create correctly formatted bibliographies in the style of your choice.

This service is FREE for all Fayetteville State University students, staff and faculty and is accessible both on and off campus. To use the software, you will need to create and account at http://tinyurl.com/6n7agx8.

What that means:

RefWorks allows you to...

- Create your own personal database
- Import references from the library's databases
- Automatically format your papers & bibliographies in seconds, and creating works cited information
- Manage all types of research information
- Collaborate with your peers and colleagues

Click on the following link of a list of RefWorks Direct Export Partners

http://www.refworks.com/content/products/direct_export.asp

Andrea Putnam

Contact Info
Media Center, 2nd Floor
Charles W. Chesnutt Library
1200 Murchison Road
Fayetteville, NC
28301
910-672-1242

LibGuides Chat Hours:
Monday - Friday - 8:00am- 12:00pm, 1:00pm- 5:00pm
Send Email

Links:
- Profile & Guides

Subjects:
- English, World Languages and Cultures, Distance and Online Education, Bibliographic Instruction, University College
Create a Free Account in RefWorks to Build Your Works Cited Page

Welcome to RefWorks 2.0! The new interface puts all your favorite features at your fingertips, is easier and more intuitive to use—and better to look at, too!

Want to learn how to get around RefWorks 2.0?
Watch our RefWorks 2.0 preview to see what’s new and to learn how to quickly navigate through the basic features. Or participate in one of our free webinars! For a list of our current scheduled training sessions, please click here.

Want to keep up with the latest on RefWorks?
Fan us on Facebook or follow us on Twitter. Join these RefWorks communities and you’ll be the first to hear about new features, get help from our excellent support team—even be invited to participate in special events.

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Finding Books and Non-Print Materials
The Online Catalog allows you to easily search the Chesnutt Library for books and other items.

Search the Library Catalog by:  
"leadership"
practicing the art of leadership: a problem-based approach to implementing the ISLLC standards
Green, Reginald Leon
Boston: Pearson, c2013

Comparative perspectives on international school leadership: policy, preparation, and practice
Magno, Cathryn S
New York: Routledge, 2013

Lasting female educational leadership: leadership legacies of women leaders
Hils, Laura
Library of Congress Call Number Arrangement

- Reference Books are located on the First Floor and Do Not Circulate
  - Call numbers A-Z

- New Books are located on the First Floor Near the Staircase

- FSU Main Stacks Books, including Juvenile and Oversize are located on the Second and Third floor and Can Be Checked Out, Up to 20 for 28 Days
  - Call numbers A-K on the Second Floor
  - Call Numbers L-Z on the Third Floor, also Oversize, and Juvenile

- Media Center has DVDs, Videos, CDs, and Cassettes on the Second Floor that Can Be Checked Out, Up to 3 for 3 Days

- Government Documents and Archives are on the Fourth Floor and Some Government Materials Do Circulate, Archives Do Not Circulate
Finding Databases and Journal Articles
Charles W. Chesnut Library Database Finder

Use databases to find articles and information on a variety of subjects.

Our databases are organized in an A-Z index.

Journal Finder can help you locate specific journal titles and articles for your research.
Subject Search Results for Education

Your search produced 73 results

<table>
<thead>
<tr>
<th>Select Subject</th>
<th>Go</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABC-CLIO E-Book Collection</td>
<td>Over 7,000 encyclopedias, dictionaries, handbooks, and guides from ABC-CLIO, Greenwood Press, Libraries Unlimited, and Praeger.</td>
</tr>
<tr>
<td>Alexander Street Video</td>
<td>Search all of Alexander Street's video offerings from one page. Coverage includes American History, Counseling &amp; Therapy, Dance, Education, Ethnic Studies, Ethnography, Humanities, Nursing, Opera, Politics &amp; Current Affairs and Theater.</td>
</tr>
<tr>
<td>America: History and Life</td>
<td>Historical coverage of the United States and Canada from prehistory to the present.</td>
</tr>
<tr>
<td>American National Biography</td>
<td>The premier biographical resource for notable people in American history. Click on the &quot;Subscribers Click Here&quot; link in the menu at the top of the page.</td>
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</tbody>
</table>
Journal Finder can help you locate specific journal titles and articles for your research.
Journal Finder

Journal Finder is an integrated search interface that allows you to determine if Chesnutt Library provides electronic access to a journal, to find out if Chesnutt Library owns a print copy of the journal, to find out which other libraries may have print copies, and to order copies of articles through Interlibrary Loan.

leadership

Search
<table>
<thead>
<tr>
<th>Title</th>
<th>Online Access</th>
<th>In the Library</th>
<th>Delivery</th>
<th>In Other Libraries</th>
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<td>Leadership and Organizational Management Journal</td>
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<td>Alternate Titles: Leadership Organizational Management</td>
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<td>Journal</td>
<td>ISSN: 2152-6675</td>
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<td>Leadership Excellence</td>
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<td>ISSN: 1955-2308</td>
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<td>Leadership for Student Activities; NASC Edition</td>
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<td>Journal</td>
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<td>Leadership for the Front Lines</td>
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<td>Journal</td>
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<td>Leadership in Action</td>
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<td>Leadership in Health Services</td>
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<td>Leadership news information opinion from American Association of School Administrators</td>
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<td>Leadership Quarterly</td>
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<td>Alternate Titles: LQ</td>
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<tr>
<td>ISSN: 1048-9843</td>
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<tr>
<td>Reflections on Nursing Leadership</td>
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<td>ISSN: 1527-6638</td>
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<td>Thrust for Educational Leadership</td>
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<tr>
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<td>Leadership</td>
<td>ISSN: 1055-2243</td>
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## Online Access

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<th>Journal Title</th>
<th>Source</th>
<th>Full-Text Begins</th>
<th>Full-Text Ends</th>
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<tr>
<td>Leadership Quarterly</td>
<td>Science Direct</td>
<td>1/1/1995</td>
<td>Current</td>
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<tr>
<td>Leadership Quarterly</td>
<td>EBSCO MasterFILE Complete</td>
<td>9/1/1996</td>
<td>12/31/2001</td>
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</table>

Need help? Contact us at 910.672.1233 or mlawson@fsu.edu.

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Leadership Quarterly Yearly Review: Advances in Traditional Leadership Theory and Research

Edited by CHESTER A. SCHRIESHEIM

1. Editorial Board
   Page IFC

2. The Leadership Quarterly Yearly Review for 2013: Advances in traditional leadership theory and research
   Page 797
   Chester A. Schriesheim
The Leadership Quarterly Yearly Review for 2013: Advances in traditional leadership theory and research

Editorial

James G. (Jerry) Hunt initiated the Yearly Review issue of The Leadership Quarterly in 2000 and it has become a widely anticipated event that has contained cutting edge articles that have contributed to LQ’s exceptionally high profile among those interested in leadership phenomena. Hopefully, the 2013 Yearly Review continues this tradition and helps further advance our understanding of leadership as a field of scientific inquiry and practical application.

This year’s Yearly Review has as its theme a relatively broad domain: articles that advance more traditional leadership theories and research. As in the past, the authors have been encouraged to write in a reader-friendly manner for scholars and practitioners as well as novices and knowledgeable experts in the area of focus.

There are a total of eight articles, all of which have descriptive abstracts so that they need not be summarized here. The eight articles cover diverse domains, and all were written by scholars who appear highly knowledgeable within the selected leadership specialties. The following topical areas are included in this issue: application of self-expansion theory to integrate traditional and contemporary leadership approaches, application of traditional and histostatic methods to studying assassination and leadership, civilizing leader political support in leader political behavior, current and future implicit leadership and follower theories, incorporating age into an emotion-based view of leadership, examining followership as a phenomenon using social identity and social influence theory, and contextualizing group EMQ among peers.

As with previous Yearly Review issues, these articles are intended to stimulate and encourage future work and serve as required...
You Can Also Look for Specific Articles From a Journal's Issue

- Nutrition and Food Service Systems: food science
- Philosophy
- Physics and Astronomy
- Political Science: government studies, public policy, military, public administration, non-profit management
- Psychology
- Public Health: epidemiology, family planning
- Recreation and Parks Management: leisure studies, therapeutic recreation
- Religious Studies
- Romance Languages: Spanish, French, Italian, and Portuguese literature, culture, and civilization
- Social Sciences
- Social Work
- Sociology: criminology and criminal justice
- Theatre: acting, costume design, lighting, set design
- Trade Publications
- Women's and Gender Studies: gay, lesbian, and transgender studies; men's studies

**Article Finder**

**Brain and Cognition**

- 2006
- 62
- 2
- On feeling in control: A biological theory for individual differences
- Declerck
- 143

Enter as much information as you know about the article. When entering titles, enter only six to ten words -- just enough to make the title unique. If the title has a subtitle following a colon or other punctuation, omit it.
Charles W. Chesnutt Library

- Seventy 70+ Computers in Library
- Computer Lab Located on First Floor
- Five Mac Pro Computers in the Media Center on Second Floor
- Seven Printer/Copiers; Color on 1st Floor and in Media Center on Second Floor
- Laptop and iPad Checkout Program
- Flat Screen Televisions in Medium and Large Group Study Rooms on 2nd and 3rd Floors
- Graduate Study Carrel on Third Floor
- Individual Study Carrels on All Floors
- Student Lounge with Vending Machines and Flat Screen Television
Copiers are Available on the 1\textsuperscript{st}, 2\textsuperscript{nd} and 4\textsuperscript{th} Floors and in the Curriculum Lab on the 2\textsuperscript{nd} Floor

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  - The default printing is front/back, unless changed.
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  - Copies cost $0.13 per page for color.
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